

Board of Education Regular Meeting 5:30 p.m.
Moffat Consolidated School District No. 2

Minutes for the regular meeting held on November 27, 2017, in the Moffat Consolidated School BOE Room.

1. Call to Order

President Berry called the meeting to order at 5:32 p.m. with the following in attendance:

Members Present

Mary Benavidez
Jerry Berry
Matthew Crowley
Tina Freel
Ginger Stringer

Others Present

Marie Louise Baker, CCS
Phi Rinchung
Linda Stagner
Dave Stagner
Wes Moores
Brandon Hawkins

2. Citizens who wish to address the Board

Dave Stagner, Proposed road improvement for fire department's well access. Fire District is willing to fund the project. Fire District will work with Brandon Hawkins to work out the details. BOE is in favor of the proposed improvements.

3. Adoption of Agenda

A motion to amend the agenda by Stringer. Changes to Agenda: remove 5a, 5e. 9b is linked, 12c updated from the original. Add under 12a, New Business: How to run the meeting and how minutes and packets will be presented. Seconded by Crowley.

A motion to approve the agenda as amended was given by Freel, Seconded by Stringer. Motion carried unanimously.

4. Swearing in of BOE Members:

- a. Mary Benavidez
- b. Jerry Berry
- c. Matthew Crowley
- d. Tina Freel
- e. Ginger Stringer

5. Announcements:

- a. Thanksgiving Break is November 20-24th.
- b. Winterfest in Crestone is December 2-3 with event at CCS
- c. Moffat School Winter Showcase is December 14, 5:00pm
- d. CCS Show and Tell is December 14, 5:00pm
- e. CASB Conference is Thursday, November 30 – Sunday, Dec. 3, 2017

- i. All members should have hotel confirmation and registration confirmation
- f. May need Special Board Meeting for Resolution of Declaration of Election Results. (within 10 days of receiving from the county) and to assign offices

6. Approval of Minutes

Motion by Freel to approve minutes from October 16, BOE Meeting. Seconded by Stringer. Motion carried unanimously.

7. Reports

- a. Marie Louise Baker, CCS Director
Submitted Report
Ski Program between campuses will share bus.
- b. Jillian Sciacca, Moffat PK12 Principal
Report submitted
Enrollment slight increase.
2 Alternative licensures.
Casey Wood will start as Industrial Arts Teacher for 2nd semester
- c. Moffat Consolidated Schools #2, Christina Larson
Report submitted
Ongoing camera checks, cameras were off and having someone checking on them to make sure they are up and working appropriately.
Catherine Lucero is working from 1pm – 9pm.
Discipline map was well received.
PTO at Moffat has begun and have hopes that it gains traction.
Title 1 monies are not shared between the campuses. School wide program comes directive from the Federal Government. Matthew Crowley suggests that Marie Louise Baker check with Christina Larson as to why this occurs. He would like to know what the criteria is for determining where funding is to go. (Perhaps it comes from the determination of highly qualified teachers on campuses.)
- d. BOE Reports
 - i. BOCES – submitted by Tina Freel, discussion around school finance, upcoming changes. Next meeting March 21 is an all board training.
 - ii. Governing Council – Jerry Berry was unable to attend. M. L. Baker reports, GC discussed who makes decisions as to how finances are split between campuses. How Superintendent works with CCS Director for decision making for the CCS campus. Possible crafting of policies to define those roles.

- iii. Legislative – Tina Freel will attend. Anticipated discussion of PERA and funding of schools.
- iv. NSBA – April 7th

Break: 7:05 pm

Resume: 7:30pm

8. Board’s Policy Work

a. First Reading of BSR-5, submitted by Freel. “we leave BSR-5 as it is with the minor changes in wording”.

Freel moved to accept BSR-5 with the minor changes in wording. Stringer seconded. Motion carried unanimously.

b. EL-6, submitted by Matthew Crowley, discussion held.

Freel moved to accept 2nd and final reading of policy EL-6 as written, seconded by Benavidez. Motion carried unanimously.

GP-9, Submitted by Matthew Crowley, discussion held.

Motion by Crowley to approve final reading of GP-9 with changes (May to February). Seconded by Stringer. Motion carried unanimously.

GP-5 Submitted by Matthew Crowley , discussion held.

Motion by Stringer to approve reading of GP-5 with submitted changes made. Seconded by Freel. Motion carried unanimously.

9. Consent Agenda:

- a. Approval of Quarterly Report for November.
- b. Certification of Board Election Results
- c. Approval of hiring: HS boys basketball Coach Scott Alexander; Certified Industrial Arts Teacher Casey Wood.

Motion by Crowley to approve consent agenda. Seconded by Stringer. Motion carried unanimously.

10. Superintendent’s Monitoring Reprt: EL-4 Financial Planning and Budget

- a. EL3: Treatment of Staff,
Motion by Freel to accept EL3 policy as written. Seconded by Crowley. Motion carried unanimously.
- b. EL5: Financial Conditions and Activities (Internal quarterly) Discussion held regarding “defining liquidity requirement”. Freel will research.
Motion by Freel to research and better define this policy. Seconded by Stringer. Motion carried unanimously.
- c. EL8: Compensatin and Benefits discussion.
Motion by Freel to accept policy as written, 2nd by Stringer. Motion carried unanimously.

11. Old Business

- a. No updates for Brews with the Board or other public meeting event ideas.

Break 8:33pm

Resume: 8:36pm

12. New Business

- a. Re-nomination of Board member roles

Current President Berry nominates G. Stringer, withdraws nomination. Now opens the floor for nominations for President. Berry then nominates G. Stringer, no more nominations are made. Nomination carries unanimously. Ginger Stringer is BOE President.

Berry then opens floor for nominations for Vice President. Berry nominates T. Freel for Vice President. Calls for any other nominations. Freel is Vice President by acclamation.

Berry opens floor, nominations for Secretary, Freel nominates Mary Benavidez, calls for other nominations. Seeing none, now closes. Mary Benavidez, BOE secretary by acclamation.

Berry opens floor, nominations for Treasurer, Berry nominates Terry Freel, calls for other nominations. Seeing none, now closes. Freel BOE Treasurer by acclamation.

Executive Secretary nomination of Virginia Drake by acclamation.

1. BOE packet delivery by Google docs. The BOE President needs to be setting the agenda with the Superintendent linking the docs in google. Deadline needs to be set for changes to the agenda and or attached docs. Send out a highlight of the changes made. Agenda cannot be changed once it has been posted.

2. Document management – Stringer will have a proposal to discuss at next BOE meeting.

3. Governing Council meeting, Dec. 13, 2017 - Stringer will attend
January 17, 2018 - Crowley

Feb. 21, 2018 – Benavidez

March 28, 2018 – Freel

April 18, 2018 – Benavidez

May 9, 2018 – Freel

June 20, 2018 – Stringer

4. BOCES Alternate will be Stringer

- b. *Motion to set accreditation rating for Moffat PK-12 School and Crestone Charter School made by Freel. Seconded by Crowley, discussion held. Motion carried unanimously.*

- i. SPF rating from CDE for Moffat School: Performance Plan

- ii. SPF rating from CDE for CCS: Performance Plan

- c. October Count Verification (to be signed by Board Secretary)

- d. Motion to allocate Mill Levy funds to CCS based on Per Pupil allocation.

Motion by Freel to allocate Mill Levy Funds to CCS based on Per Pupil allocation. Seconded by Stringer. Discussion held. Motion carried

unanimously.

- e. Staff Stipend: previously allocated for one time in December for Moffat PK12 Staff. Superintendent is recommending \$500.00 per staff member for one-time January allocation. Board approves. Not motion necessary.
- f. Crowley presents discussion regarding District's legal representation and options. Review our contract and define expectations. Does have excellent historical institutional knowledge. Does not have good turn around with email conversations.
- g. Berry presents discussion regarding DAC members and kickoff. Policy needs to be updated based on new requirements. Christina Larson, Superintendent and Stringer will work on this.
- h. Superintendent's Summary of superintendent evaluation.
- i. Superintendent search: Advertisement and discussion for forming committees and next steps. Discussion of School staff, community, parent, student, DAC members. December will need to nominate people for these committees. January advertising for Superintendents, interviews in March.

13. Board Education

- a. Superintendent contract template; Attorney's feedback on draft. Did not hear back from attorney yet in regards to feedback. Stringer will follow up with attorney.

14. Board Self Evaluation

- a. BSR 5: Monitoring Superintendent Performance – Like the current reports from the Superintendent. BOE is asking more questions and doing a better job of monitoring.
- b. GP-10: Board Member Covenants - Good
- c. GP-11: Process for Addressing Board Member Violations

Freel moves to convene to Executive session to discuss personnel issues. Stringer seconded. Motion carried unanimously.

Regular BOE meeting adjourned 11:30pm

15. Executive Session: 24-6-402 (4) (a)(b)(c)(d)(e)(f)(g)(h)

Review of 350 survey, no decision made

Adjourned Executive Session 11:35pm

Reconvened BOE regular session

16. Good of the Order

Next BOCS meeting in November, Tina Freel will attend.

Berry will contact POA and Moffat Town Board to be included on agendas

Next Meeting: November 13, 2017

Adjourn: 11:30pm.

President

Secretary/Treasurer