



**Board of Education Meeting
Minutes for April 18, 2022
5:30pm PM
Moffat Consolidated School District #2
Boardroom**

*Dinner will be served at 5:00pm; Meeting will begin at 5:30pm
The BOE is happy to support the Moffat Key Club as the provider of our meeting meals. The club donates the funds to local charities. Please feel free to join us.*

To join from your computer-

Join with Google Meet: meet.google.com/peu-vpam-usy

Join by Phone: (US) 1-765-329-3536 (PIN 533098942)

Minutes:

Present Board Members:

Bill Eastman, Tina Freel, Daniel Hart, Jackson Oman, Scott Swartz

Citizens Present:

Sarah White, Thomas Cleary, Jodi Anderson, Kathy Garcia, Jessica Martinez, Lisa Cole

1. Call to order, quorum
2. Citizens who wish to address the Board- Please sign in – Jessica Martinez
3. Adoption of Agenda: Moved (Hart) seconded (Swartz), Roll call – all approved
4. Announcements:
 - April 21-May 1, State Archery Tournament
 - April 28, Moffat Bon Fire 7:30-10:00
 - April 30, Prom at Mountain Valley 7:30-10:00
 - May 2, 2022: Spring collaboration meet with GC and BOE, at Charter. Will have lasagna or teriyaki, but can be gluten free. 5 Board members will attend with 2 needing gluten free.
 - Wednesday, May 4, 8th Grade Transition Night 5:30
 - Monday, May 9, Art Field Trip to Meow Wolf - Santa Fe
 - May 16 & 17, Moffat Senior overnight trip to Mount Princeton
 - Thursday, May 19, 4-5th Fishing Trip
 - Friday, May 20, K-5 PBIS Reward Trip - Canon City Dinosaur Adventure Park
 - Friday, May 20, CCS Graduation at 11AM
 - Saturday, May 21 Moffat Graduation 11AM
5. Consent Agenda: Moved (Swartz) Seconded (Eastman), roll call – all approved
 - a. Approval of minutes - Approved with changes (pull out project art, add audits under old business, add resolution after 2 presentations.
 - i. March 2022
 - b. Approval of check register (Feb and Mar)
 - c. Approval of U.S. Bank card statement
 - d. Informational reports-
 - i. CCS Director's Report
 - ii. Moffat AP Report
 - iii. Wellness Report
 - iv. Quarterly Financials
6. Art Project present by Ms. Martinez. Ian Wilkinson, graduated from Adam State, nationally recognized, and is willing to come and do mural for our school. Would be available mid-summer. WHY: Unique character, build excitement, build tradition, vested

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- interest by students, buy in that students/staff help to create and paint the murals. HOW: mural committee (staff and students), each grade has representative, each class could add to their slides/ideas, (take pictures and overlay ideas on top of the pictures). BUY IN: Staff very supportive. IDEAS: Teachers and Students help with painting the mural; suggestions: home visitors above the stands in the gym, large mural above stairs; something we could add to every year, something on East facing wall so everyone would see it when driving by, inspirational mural, murals above each classroom. COST: \$20-\$30 PER FOOT, \$10,000 for completed project, approximately 400 sq ft. Fundraising is a lot for this community; suggest Board help pay the cost.
7. Food Service Director Report – Tina started in September and had first state health inspection: kitchen was absolutely clean and the best inspection Moffat has received. Has incorporated Crestone Charter for lunch with plans to include breakfast next school year. Has 3 employees working in kitchen. Has an average of 190 students eating lunches. Looking at ways to transport food without losing temperature. Hope to have Moffat steam table fixed by end of May. Appreciation voiced for how Tina handled Facebook disgruntlement. Long-term plan: Have another green house.
 8. New Business: RESOLUTION. Have parcels and deeds but no survey. Motion to move forward with whatever the Board chooses on this resolution by Freel. Discussion: Have a grant to pay for the survey. Need septic fixed so may need the tract that was chosen for housing. Scott Johnson, surveyor, is real busy. Request using another surveyor. Toby Crowther at Davis Engineering was suggested for surveyor. Resolution to be tabled – roll call – all approved.
 9. Superintendent Report – Moved (Eastman) Seconded (Hart) After discussion, roll call – all approved.
 - a. Monitoring Report EL-5, EL-8 – Discussion: EL 5 none of the BOE knew anything about buying a bus – stuff like that needs to be brought to the Board. Sarah White used ESSER funds about 1-1/2 years ago and thought she had told Board then. Up to \$10000 to one vender except for propane has to have Board approval. Stage for graduation was over \$10,000 and bought so wouldn't have to borrow Crestone Charter stage – graduation will be in gym again this year. Had extra COVID monies for the stage. ESSER funds also got storage container for extra storage for Moffat.
 - b. Superintendent Report – Sarah White wanted to point out pay scale was upgraded for hourly and teachers to compete in this valley. Pay scale and annual cost are in the drop box. Also, Mel, Jodi and Sarah have been working on changing health insurance companies.
 10. Executive Session: 24-6-402(4)(b), C.R.S., Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions. Executive Session was from 6:50-7:15 with all present and invited Sarah and Jack in. Discussion was only on stated subject with no other discussion occurring.
 11. Back to Order at 0730.
 12. Board Reports
 - i. BOCES (Freel) Teacher of Year Award (Kayla Murphy representing Moffat) Sarah, Kathy and Tina will be attending. Not much else going on. New executive director – good year.
 - ii. CASB (All) CASB had a reception for 60 board members who attended. Really good breakout sessions, Virginia reported on some in her report. Good connection with Delaware board regarding communication. 7 habits of highly effective boards breakout session that was really

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awesome – Tina will try to reach out to leader and get some education here. Maybe BOE should do some fundraising to go nationals since money is so tight. Other BOEs were having same issues Moffat BOE is going through.

- iii. Governing Council (Hart) Last Wednesday, highlights – budget review and budget is based on 78 projected students and spending ESSER money on math aide and have a school health professional grant to hire one, committed to keeping travel budget strong, try to add staff to food service lunch program (may be breakfast), and there are operating reserves: have high reserves. Moving on to staff stuff, all staff returning except 2 maybes (almost no staff turnover), discussed graduation plans and seniors voted for BBQ and salad bar for approximately 100 people on May 20. Volunteer opportunities and sending Spring Into Action Flier with opportunities and ideas. Director report was positive. Big highlight is that now COVID is almost over, they can bring back skiing at Monarch and field trips. 6% increase in people funding, will submit to Board and then beginning cash balance comes through.
- iv. Legislative (All) Pre-school – proposing a bill to teach gender education and it was 2nd grade and WISE program was brought up – that has been a hot button. 141 bills right now influencing education. Sarah White reported that there is one for tuition for building trade certificates; the hot topic is preschool – universal preschool bill may pass with no problems; pay is up in the air. Scott mentioned the LGBTQ bill – hot topic. CO state standards require certain topics of sex ed and LGBTQ topics. Team to examine and pick the best sex ed (Healthy Choices) but program work still needed. SpEd bill that is bipartisan – looking at way they fund SpEd in schools. One more – social studies, huge push against the social studies standards and what to teach.
- v. Treasurer’s report (Oman) – Adopted budget \$44,000, spent \$29,168.80. No new large expenses – Available- \$14,831.20. Stick with same budget year/after year, no election next November. Can leave it and move money from education to BOE professional development when no elections. Eastman moved for same budget as last year seconded by Hart. Roll call - all approved

13. Board’s Policy Work:

- a. Board Policy-GP-8 Discussion – Board member being employees and GP’s and Admin policy’s do not coincide. (GP2-8) – Talked with several people who have interested candidates but want to know if DAC’s is going to happen or not. Can get started with 4 people. Hart to send names to Sarah W. Thomas stated the call is going out to parents today. Scott Swartz gave 2 names already to Sarah White. Hart and Jessica to give Sarah White names. Plan: Appoint a chair person and they meet and both schools are represented, meet and review budget with Superintendent and then present to BOE. Review data, creating goals, and aligning spending to goals and curriculum. Teachers/parents/admin and community members can be on committee. Statute states what you have to have but you can have more. Sarah ready to go once she has names.
- b. Administrative Policies
 1. 1st reading- None at this meeting.

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2. 2nd reading- 30 policies – no changes needed by Hart. 2 policies Sarah White comments-EF and EF-R-1 don't require BOE approval as have to do with food services (pricing of meals and civil training for kitchen staff – have to attest to no discriminate). A bunch of stuff where brackets where # should be filled in as noted. Sarah White thought she filled in already last week. Transportation, Dale had to do research to see if video footage could be held x5 day, and it has and she thought she updated all. Swartz stated they had been filled in. Hart - File EC wouldn't open (video and audio monitoring) but ok to motion that we pass the second readings minus the 2 that are going to be removed from drop box. Swartz seconded. Roll call – all approved.

14. Old business:

- a. Community Engagement plans and updates – start focusing on next year because now is hitting the busy time of the year. Back to school BBQ in August – start focusing and planning on that. Are there any outreach/board vacancies that we need to plan on? Need to pick 2 things and stick with it. Paint and Sip didn't get put out-ball was dropped as Sarah White had delegated to her team but did not follow up.
Need job description for BOE to get who is doing what/when/where/how. Let's start looking for next year and write off this one. Should really try to do 3 a year. Scott to work on Board Calendar.
- b. Recruitment and retention strategies – Updating pay scales. Offer health savings acct to employees with new health insurance. Kathy and Sarah working on staff appreciation week. CDE has huge grant to get school paid for degree in teaching but candidate required to work 3 years in rural area.
- c. Superintendent Search updates - Sent final comments from Walt. Possibly some local candidates applying. Have 3 to 4 applicants (3 from out of state). May 5 & 6 doing candidate interviews. April 11 was deadline to submit. April 25th phase 4 board meeting where potential candidates are discussed and it will be a special session. Look at applicants, look at video interviews, then go through and pick short-list, and post those as finalist, then have 14 days to do interview process, after 14 days can offer position. Will set up the agenda for next Monday and have Zac post on website.
- d. Auditor search: Need to find new auditor as current one is retiring. Jessica from Wall, Smith and Bateman sent a proposal. It is too late to put bid out for auditors and Jessica said company would not put in bid as too busy. Current auditor is retiring and charged \$20,500 for single audit. Difference between old and new auditors would be \$2,700 more. Motion (Hart), seconded (Swartz), roll call – all approved.

15. New business:

- a. Calendar review: Tabled (to be put on next month's agenda)
- b. Equity Policy re-visit- questions to look at thru equity lens, anyone have any suggestions: continue to have equity policy for governing books. Keeping on agenda – nothing at this time. Let it ride.
- c. Zoom Room- have new mike and speaker, no issues. I think we can remove from the agenda.

16. Board- Self Evaluation: April, May, June, July addendum are blank – need to get hard copy of GP4 addendum. BSR4 – spreadsheet is delegation to Superintendent and we are using it by delegating to Superintendent by written policies by what needs to done in certain situations. Way it works is she takes policies and delegates to her

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subordinates/staff/teachers. Ways to improve is to make changes to the Ends and EL policies if need be. Can't think of any that needs to be done now. We are in compliance now. Plan: Check monitoring frequency on BSR4 to be updated to match the GP4 addendum.

17. Next Meeting:

- a. June 25, 2022 at 5:30pm– executive session with Walt
- b. May 16, 2022 at 0530 pm

18. Good of the Order:

- a. PO for teachers, thank you cards for teachers.
- b. Student council president in civic class interested in student representatives on board. Suggest working with student council to see how it would work – decide how it would work. Love to have them come and introduce themselves at executive session and attend May meeting.
- c. Would still like to have breakfast to meet with upper classmen.
- d. Be more present at school so we can have feedback from students and teachers and identify drivers so we are all moving in same direction.
- e. Need to fix 3 members being from same district.

Adjourned 8:40 pm.

Welcoming Notes: The board's meeting time is dedicated to its strategic mission and top-priority focus areas. Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person among the district's many leaders. "Public Participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to focus comments to three minutes. The boundaries are designed to help keep the meeting focused and should in no way limit conversations beyond the board meeting. The "consent agenda" is based around "need for action" decisions that are highly routine or backed by prior information/discussion. If you are interested in helping the district's performance efforts, please talk with any member of the leadership team or call the district office at 719-745-0500. Our opportunities are limitless and your participation is highly desired.

Julie Olson
Tina M. Deel