

**DISTRICT MISSION**

Moffat Consolidated School District #2 exists so that our students have a safe learning environment with unique learning opportunities that prepare them for their future.

**ESSENTIAL BOARD ROLES**

1. Create the link between the ownership and the operational organization.
2. Create written governing policies which address the broadest levels of all organizational decisions and situations.
3. Select the Superintendent, to assure successful Superintendent performance and to establish her/his compensation.
4. Establish tax rates.
5. Influence federal, state, and local legislation.

Moffat Board of Education Work Session

Video call link: <https://meet.google.com/pqv-weng-cuu>

Or dial: (US) +1 208-715-5803 PIN: 518 758 430#

BOE worksession

Tuesday, March 1 · 5:30 – 6:30pm

March 1, 2022 5:30PM

Moffat School Board Room

Google Meet joining info

No decisions will be made or actions taken during the work session.

**AGENDA**

1. Welcome/review agenda - 6:07pm
2. Motion to approve by Bill, seconded by Dan. All in  
Walt Cooper -  
Review with Board members  
Five phases of a Superintendent Search.  
Reviewed the timeline sequence to establish and address the needs of our district. Which will include stakeholder input, development of an application and development of interview questions.
  - someone who is experienced as a Superintendent.
  - familiar/experience with small, rural school districts
  - willing to become a part of the school community and their families.
  - someone willing to build relationships between the 2 schools. Moffat and CCS.
  - familiar with Charter Schools
  - Strength with recruiting staff
  - Housing project, Capital projects, Community school project,
  - ability to retain staff and students
  - Team leader
  - Career and technical education
  - shop, music programs
  - Early literacy grant
  - Understand that our school district is a high poverty

Reviewed the Advertising/Media Checklist, suggested going with AASA and TopSchoolJobs at a collective cost of \$950.00, as soon as possible to get the ad submitted.

Salary range negotiations with an expectation of 15% to 20% above stated range. Suggested no less than \$85 - \$100K.

Need back:

Signed Contract

**Board of Education Meeting  
Work Session**

Best point of contact will be Sarah White.

Stakeholder feedback - Schedule times to meet with different stakeholder groups. Students, staff, family and community. Walt will meet with Sarah to schedule times for the meetings to happen. Walt will contact Sarah this Thursday, March 3rd.

3. Superintendent Search Discussion
  - a. Zoom Meeting w/ McPhearson & Jacobsen
  
4. Board Policy Work - tabled til March 14
  - a. 1st reading of Administrative policies
    - i. CBF
    - ii. DAB
    - iii. DBD
    - iv. DBG
    - v. DBG-E
    - vi. DIE
    - vii. EDBB
  
5. Board Self Evaluation - tabled til March 14
  - a. GP-9
  - b. BSR-3
  - c. BSR-4
  
6. CASB Leadership Book Chapter 2 table til March 14
7. Other Items for Discussion - NSBA conference -  
Should we cancel the trip? Cannot get conference refund.  
So we will go.  
Basketball game Friday at 2 LaJunta High School.  
March 14 BOE meeting  
Adjourn 8:03pm.

Board of Education Regular Meeting 6:00 p.m.  
Moffat Consolidated School District No. 2

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Minutes for the regular meeting held on February 21, 2022, conducted in person and via video conferencing at Grammy's Kitchen.

**1. Call to Order**

Tina Freel called the meeting to order at 5:39 p.m. with the following in attendance:

**Members Present**

Bill Eastman  
Tina Freel  
Daniel Hart  
Jack Oman -Via google  
Scott Swartz

**Others Present**

Kathy Garcia, Moffat, APL-via Google  
Sarah White, Super. - via Google  
Virginia Drake  
Thomas Cleary -Ab  
Jodi Anderson  
Carrie Propst  
Dale Harrison  
Tina Serna

**2. Citizens who wish to address the Board:** (Citizens wishing to address the Board will submit emails to the BOE President, Tina Freel) -

**3. Adoption of Agenda:**

*A motion to approve agenda with the addition of Transportation Report, by Scott Swartz, Seconded by Dan Hart. Motion carried unanimously.*

**4. Announcements:**

- April, during the legislative session
- Cowboy calendar will be shared out by paper, email and posted on the website.
- March 5, 2022, Saturday, 10am -1pm, Sand Dunes with BOE and GC.

**4.5 Transportation Update** - Dale Harrison submitted report.

**5. Consent Agenda:** *Motion to approve Consent Agenda, with the removal of check register, credit card statement and rural housing, for discussion. Approve quarterly statements, AP and CCS Director's report by Dan Hart, Seconded by Bill Eastmena. Motion Carried unanimously*

- a. Approval of minutes for January 17, 2022 and January 24 worksession.  
Discussion: Bill Eastman should not be on the December minutes as present. Capital Days are through April, BOE members can contact Matt Cook to attend sessions. *Motion to approve minutes as amended by Dan Hart, seconded by Bill Eastman. Motion carried unanimously.*
- b. Approval of check register, Discussion: Solar charges/electricity/internet. \$17,800.00 was a grant used for families that are off grid. Needed to spend the money by the end of January. Was used for installation of solar or electricity depending on family needs. (Ceillo is internet service provider) 2-\$5,000 were for the Early Literacy person to visit on site. \$5100 was to pay for 2 counselors at CCS.  
*Motion to approve check register by Dan Hart, seconded by Jack Oman. Motion carried unanimously.*
- c. Credit Card statement, Discussion: COVID money is to ensure teachers have training with licensed professionals. Fraud was found on a Citibank Credit card. Was investigated and should receive a refund. Credit Card company was changed to U.S. Bank. (4 cards - Brian Martinez, Sarah White, Kathy Garcia and Front Office)  
*Motion to approve Credit Card statement by Scott Swartz, Seconded by Dan Hart. Motion carried unanimously.*
- d. Informational Reports:
  - i. CCS Director's Report/Monitoring Report, January to submitted
  - ii. Moffat AP Report, January

## 6. Superintendent Report and Monitoring:

- a. Superintendent Report, January Superintendent's Monitoring Report  
None this month  
Arbitration offer - Before the end of March before we hear back from them. Settled with Cooley. Freel will need to sign the last page. Sarah White has decided to resign as of Jun 30, 2022 . She will submit an official letter.  
Students are leaving Moffat Schools to go to CCS because of alleged bullying at Moffat. This needs to be dealt with in moving forward with a safe learning environment. Counselors are working with students to develop a plan.
- b. Informational Reports:
  - a. Housing Project update

## 7. Board Reports:

- a. BOCES (Freel) - Next meeting is March 16, 2022 - Tina Freel submitted report.
- b. CASB - Tina Freel submitted report. Black Caucus would like to link with CASB to ensure equity in all schools and to ensure that the

- learning gap is being closed, to ensure that all schools are serving all students, all races.
- c. Governing Council - Dan Hart attended Jan. 26th meeting. League of Charter Schools Conference will be in Denver March 1st and 2nd. Discussed outreach ideas. Had an after school meet and greet. Felt it went well. Handed out oranges, families did not get out of the cars. So GC members delivered them to the cars. Michell Davis and Lisa Cole were accepted as new GC members. Director Evaluations have been returned.
  - d. Legislative - Currently 60+ Bills regarding Education  
School Funding bill  
Discussion around changing Social Studies Standards  
Universal Preschool Funding  
Professional Development updates  
Rural Board Roundtable, February 22, 2022  
March 3, CASB Finance 101  
March 17, 2022 CAFE  
CASB Advocacy Podcasts  
Scott Swartz needs code for the CASB texts. Tina will send it to him.
  - e. Treasurer's report - Submitted by Jack Oman

Swearing in of new BOE member Bill Eastman

**8. Policy Work: NOTE:** Use an equality lens when reviewing and developing policies.

**1) Board Policy -**

**2) Administrative Policy**

i. 1st Reading - Will need to be tabled til work session.

CBFG

DAB

DBD

DBG

DEG-E

DIE

EDBB

Tina Freel linked admin policies to Policy Governance.

GP-2 needs to be updated. "#8 will not seek employees to be on the BOE." Will work on this in March. Add to policy work, so as to not be in violation.

**3) CASB Leadership Workbook discussion - Worksession**

Note: please read Chapter 2 of the CASB Leadership Workbook.

**9. Old Business:**

- a. Assign Board members for Self-evaluation for March through June:  
January - Tina Freel Eastman  
February 22 - Jack Oman  
March - Dan Hart  
April - Scott Swartz  
May - Bill Eastman  
June - Tina Freel Eastman
- b. Discuss the process of the Superintendent Evaluation timeline.  
This has changed to discussion of a Superintendent search.  
CASB no longer does in house Superintendent Searches.  
Recommended McPhearson & Jacobsen to begin the Superintendent search March 2022.  
*Motion to enter into a contract with McPhearson & Jacobsen to begin a Superintendent Search, by Scott Swartz. Seconded by Dan Hart. Note Jack Oman lost service. Motion carried.*
- c. Building Demo Update - Asbestos report has been updated and sent back to Sarah White. Report was forwarded to Absmirer to do the demolition. CDPHE has the forms and will send them back with approval. We will have to pay the dump fees.
- d. MOU with MV and Moffat - Sarah has reached out to athletic directors at Moffat and Mountain Valley to set a meeting. Mountain Valley BOE would like to meet with Moffat BOE for a collaborative discussion around the MOU. Mountain Valley has not responded to set a time. Sarah will reach out again.
- e. January BOE outreach -
- f. DAC committee member nominations - BOE members please submit names of person that might serve on this committee.  
Inform CCS and GC that we need members.  
Meetings will be Monthly til EOY. After committee is formed then members can decide meeting times and number of meetings needed.
- g. Vision Statement - this is for the DAC to work on and present to the Board.
- h. Schedule winter/spring collaborative work sessions with the Governing Council .
  - i. Winter meeting is March 5th at Joyful, 10am - 1pm, welcome to stay till 7:00pm.
  - ii. Spring meeting is May 2, 2022 TBA 5:30?, Place to be determined.

**10. New Business**

- a. Update bank signatures - *Motion to update bank signatures as listed below by Dan Hart. Seconded by Bill Eastman. Note: Jack Oman lost phone service. Motion carried.*
  - i. Remove Bill Peck

- ii. Add Scott Swartz
- iii. add Jack Oman

**12. Board -Self Evaluation:** added to worksession

- a. GP-9
- b. BSR-3
- c. BSR-4

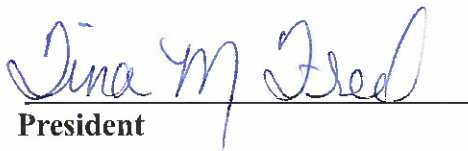
**13. Next Meeting:**

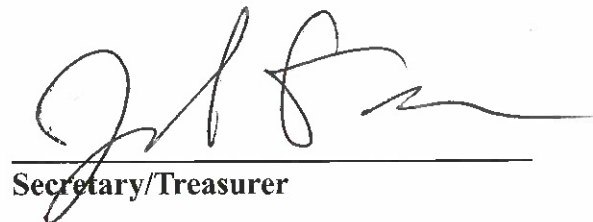
Next BOE meeting is March 14, 2022.

**14. Good of the Order:**

Virginia Drake is retiring June 1st, 2022. Last BOE meeting will be in May.  
Tina Freel is booking flights and motel for NASB Conference  
Ask Zach about ways to improve Zoom meetings, hearing each other.  
Basketball game, boys are moving on to District games at ASC. Friday, 6:00pm  
Girls play Friday, 4:30pm at San Luis

**15. Adjourned at 8:20 pm: By acclamation.**

  
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President

  
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Secretary/Treasurer