

MCSD#2 is an equal opportunity employer.

PRESCHOOL PARAPROFESSIONAL JOB DESCRIPTION

EDUCATION AIDE II

The successful candidate will meet or be willing to meet the following requirements:

- Experience in Early Childhood or Child Care
- Must Comply with all Early Childhood Rules and Regulations
- Willingness to Complete the Required Coursework/Professional Development
- ECE or CDA Preferred
- PDIS Level 2 or Higher Preferred
- High School Diploma or Equivalent
- Must Pass a Pre-Employment Background Check
- Complete and Meet Requirements for a Successful Trails Background Request
- Hold a Current or Obtain a CPR and First Aid Course Completion

Duties are to include but not be limited to:

- Assist the Teacher in the Classroom
- Supervise Students outside of the Classroom
- Provide Administrative Duties in the Classroom
- Supplementing Regular Classroom Curriculum with Enrichment and Activities
- Ensure Classroom Safety Standards are met at all times
- Prepare the Classroom setting to promote a healthy learning environment
- Ability to engage with the children to enhance learning
- Other duties as assigned